Indiana Police Accreditation Coalition

Meeting Minutes
April 15, 2021
Virtual Meeting 1PM

Officers Present
President – Daymon Johnston
Vice President – Mike Dixon
Secretary- Tamara McCollough

Officers Not Present
Past President – Chris Smith
Treasurer – Scott Doan

Members & Guests Present
Bloomington PD
Columbus PD
Fishers PD
Munster PD
Plainfield PD
Purdue University PD
Hamilton County SD
Hamilton County SD Comm.
Carmel PD
Kokomo PD
Valparaiso PD
Indiana State University PD
Ball State University PD
Speedway PD
Schererville PD
Westfield PD
Wayne County SD
CALEA Rep Dan Shaw

Recognition of New Members/Visitors

Officer Reports:
- Secretary's Report –Tamara McCollough
    Approval of minutes- February 2021
    Correspondence
- Treasurer's Report –Scott Doan
    Approval of February report
    Bills
    DUES (SUSPENDED UNTIL PANDEMIC OVER)

Committee Reports: Update Committees?
- Outreach Committee (Janice Pitcock): IU Bloomington pursuing IACLEA
- By-Laws (Daymon and Rick): No updates
- Training Committee (Daymon): No updates

Business (Old and New):
- INPAC Shirts- store has been set up for future orders (at member's expense)
    - 20% off sale with free shipping
- ILEAC News – Looking for Program Director, associating with Rogers Group

- o Abby Kovacinski and Justin contact 317-816-1619 ext. 3 – Abby and Justin are our main contact now. Justin said they're in the process of revamping though in training with new assessors. Changes are forth coming.
  - o Director of ILEAC is Lane Valeyo
- PowerDMS Policy Access
  - o Sitekey: MUNPD
  - o Username: inpac
  - o Password: InPAC123
- CALEA Continued Compliance Implementation
  - o Must maintain 4-years' worth of proofs at all times

CALEA MANUAL UPDATES

Law Enforcement

Revision to 1.2.10 relating to duty to intervene. (LE1)- **Language added for clarity.**

Revision to 4.1.6 relating to vascular neck restrictions. (LE1) – **Standard is maintained as a conditional standard. Also training requirement is absorbed in a different standard.**

Revision to 21.1.1 relating to job analyses. (OOOO)- **Effort to formally change for uniformity across all four accreditation programs.**

Revision to 22.1.3 (LE1) and 22.1.10 (MMMM) relating to bonding and liability. **Removal of duplicate language.**

Revision to 33.4.1 (LE1) and 33.4.4 (LE1) relating to entry-level training. **Cleared up duplicate language and moved commentary from the previous standard over.**

Revision to 33.4.4 (MMMM) (LE1) relating to entry-level training. **Language added to commentary for clarity**

Revision to 74.3.1 (MMMM) relating to criminal process procedures. **Language added for clarity**

Revision to 83.2.1 (LE1) and 83.3.2 (LE1) relating to submission of evidence to labs. **Removal of duplicate language.**

Revision to Guiding Principle 2.4 terms for sworn and Non-Sworn personnel.

Communications

Revision to 3.1.1 relating job analyses. **Same wording**

Training Academy

Revision to 4.1.3 relating to job analyses. **New standard**

Campus Security

Revision to 11.1.1 relating job analyses. **Job analysis added**

Proposed Standards Revisions

Additionally, standards for the law enforcement program have been posted on the CALEA Forum in the SRIC folder for review and comment. All comments must be submitted by **Friday, May 14, 2021**. The As always, your Regional Program Manager is available to answer any questions related to the latest updates.

Law enforcement agency's as of today should be using version 6.09 right now at a minimum. Ideally you should be in version 6.10. Agency's will be using 6.10 by 8/17/2021. No agency should be using version 5.23.
Communications should be in version 2.2.

Upcoming Mock On-Sites
- Kokomo PD March or April - Completed

Upcoming/ Recently Completed Onsite Assessments
- Shelbyville PD – Mark Weidner –2020
- Valparaiso PD – Joe Hall –2020
- Carmel PD – Mike Dixon –2020
- Wayne County Sheriff's Department – December 2020
- Munster PD – Just completed March 8-9, 2021 Virtual Onsite
- Evansville PD – Dec 2020
- Kokomo PD – April 2021
- Columbus PD- July 12, 2021 Virtual Onsite
- ALL SPRING ON-SITES WILL BE VIRTUAL

   New virtual process due to the pandemic is going smoothly. The new mandates on use of force compliance can be addressed by having a memo or order from the Chief. This works especially if your agency policy does not

- Tina shared that it may help to have a second set of hands to conduct the virtual interviews using (Zoom, Skype, Microsoft Teams, etc.).

   o The assessors had breakout rooms set up that they could jump in and out. The people that they needed to interview would just hop on when it is time for their interviews.
   o Communication and flexibility are keys to success with the virtual assessment platform.

News / Updates / Items for Discussion:
- Guardian Tracking
   o New Update Coming Out Soon!
   o Using Guardian Tracking to handle COVID-19 Pandemic
- Dan Shaw – Updates
   o **Spring Conference Highlights:**
      ▪ 2,400 registered attendees
      ▪ Virtual Training Sessions are available until 4/29/2021. If you want to receive a certificate of attendance and credit for the trainings, you need to watch the recordings by the 29th.
      ▪ **Lessons Learned:**
         - Excessive wet ink
         - Unresolved Standards Issues (Time sensitive standards remain critical).
         - This may result in Conditions (Usually requires a file review within 1 year; severe cases may require a site-based

assessment within 1 year; or report to review committee 1 year).

- <u>Don't Rush the Process:</u> This is especially important for initial accreditations.
- Critical incidents may result in an independent review by the commission including suspension of accredited status (happened to an agency in Mexico).

- Commissioner Marlon Lynch is in our region now. He is the Chief at Michigan State University.
- CALEA Policy Resource Library: https:// www.powerdms.com/cprl/
  - 10 agency's are sharing access to their policies right now.
- Continuous Proofing is required by all agency's accredited after 1/1/2021 (Means you will maintain 4 years of proofs).
  - Dan Shaw is recommending that the proofs stay in the order that they were attached.
  - The recording on how to conduct the 4-year proofing process will be sent out to the PAC.
  - **Do not** go back and change old proofs. Just tell the assessors what you did back then.
- **Annual Status Report**
  - Make sure you your reports are detailed.
  - The new report was uploaded in February 21, 2021.
  -

- **Web-based Assessments Process Changes**
  - CSM's will increase number of files reviewed by about 25% (100 - 110 files)
  - **Results are reported in the Final Report!**
  - Make sure you fix those issues.
  - Use videos of your own interviews
  - Interviews will be conducted via chat (Zoom, Go To Meeting, etc.)
  - Public information session will be via (Zoom, etc.)
    - If you can't conduct via (Zoom, etc.) It is recommended that you publicize well and extend the time of the call-in session.
  - **ALL** assessments will be virtual through December 2021
  - New Site-based assessment check-list will be available soon.

- CALEA Virtual Conferences
  - 2021
    - March 23-26 – Virtual (Montgomery, AL)
    - July 14-17- Winston Salem, NC
    - November 17-20 - Jacksonville, FL (Tentatively in person)
  - 2022
    - March 30-April 2 - Orlando, FL
    - July 20-23– Chicago, IL
    - November 16-19- St. Louis, MO
  - 2023
    - March 29-April 1 – Little Rock, AR
    - July 26-29 – Oklahoma City, OK

- - November 8-11 – Bellevue, WA
- Policy needs
- PowerDMS workshop suggestions

Meeting Locations for 2021
- June 17, 2021: Speedway PD (Tentative)
- August 19, 2021: Valparaiso PD (Tentative)
- October 21, 2021: Westfield PD (Tentative)
- December 16, 2021: Fishers PD (Tentative)

__Next Meeting__ – June 17, 2021 (Speedway PD) will also have a virtual option

Meeting adjourned at 2:22PM EST

Vendor Spotlight following meeting:
- KSM Consulting – Erin Hartz
  - Statistical Dashboard for webpage for the public
    - Importance of Data Transparency to assist with promoting dialogue with community members.
  - ehartz@ksmconsulting.com
  - 317-349-9239
  - www.ksmconsulting.com
  - Mike Dixon is also available to share insights since Carmel PD currently utilizes the statistical dashboard.